



**Chilliwack  
School District**

# **Dual Credit Program**

**Adult Dogwood Diploma**

**SD33 Adult Business Certificate Technology**

# Basics:

1

- Gr. 12 Diploma and Post-Secondary equivalent training in business

2

- Self-paced/step-by-step to accommodate diverse learners and unique situations

3

- No entrance requirements or tuition costs \$7,000-10,000



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## **ADULT BUSINESS CERTIFICATE OF TECHNOLOGY**

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Student Name

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HAS SUCCESSFULLY COMPLETED THE FOLLOWING MODULES (BASIC/INTERMEDIATE/ADVANCED LEVELS)

**Microsoft Excel – Advanced Level**  
**Microsoft Word – Advanced Level**  
**Microsoft PowerPoint – Intermediate Level**  
**Microsoft Access – Intermediate Level**  
**Introductory Accounting – Advanced Level**  
**Sage Accounting Software – Advanced Level**  
**Business English – Advanced Level**  
**Marketing – Intermediate Level**  
**Work Experience**



JUNE  
2019

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SIGNED, *Darren Watt*, Program Coordinator/Instructor

# Industry Recognized Credentials

Microsoft  
Excel

Microsoft  
Access

Microsoft  
Word

Microsoft  
PowerPoint



# Students

1

- **Parents** of current students at Sardis Secondary without a Dogwood

2

- **Former students** from Sardis and other schools who have dropped out

3

- **Graduates** still under the age of 19

# Course Delivery

**Monday 3:00 – 8:30**

**Tuesday 3:00 - 8:30**

**Rest of Week: Supplement or work ahead at home  
Access to instructor through  
text/email/phone/TeamViewer software**



## 2018-2019 School: (late start in November)

- **30 students** - through a group text message to parents and students of Sardis Secondary
- **12** - graduate in December
- **9** - continuing in 2<sup>nd</sup> year of studies
- **9** - withdrew for various reasons:
  - work or family commitments
  - physical and or mental health issues
  - lack of external support systems in place

# Partnership with Chilliwack Community Services

**Diane Janzen – Executive Director**



**Grant was acquired to assist 15 high need students, including those:**

- underemployed
- having anxiety/depression/mental health Issues
- in situations leading to living in a shelter.



## Individual funding for 15 high need students may include:

- childcare reimbursement
- transportation to school (bus pass/mileage)
- counselling
- workplace training and assistance finding a job
- small monthly stipend for near perfect attendance
- nutrition provided in class